

PRIVACY POLICY

Imatex processes personal data in accordance with this Privacy Policy. For further information, questions, or remarks concerning our Privacy Policy, please send an e-mail to info@imatex.be

Processing purposes

Imatex collects and processes the personal data of (potential) customers and suppliers for customer, supplier, quotation and order management (including customer administration, organising visits, preparing quotations, following up on orders/deliveries, invoicing, following solvency).

Legal basis for processing

Personal data is processed based on article 6.1 of the General Data Protection Regulation.

- (a) consent
- (b) required in the performance of an agreement
- (c) required to comply with a legal requirement
- (f) required in representing our legitimate interest to run a business

Insofar as the processing of the personal data takes place based on article 6.1. a) (consent), the customer is at all times entitled to revoke the consent previously given.

Transfer to third parties

If it is deemed necessary in the realisation of the predetermined goals, the customer's personal data can be shared with other companies (within the same group) within the European Economic Area, who are directly or indirectly connected to Imatex or any other partner of Imatex.

Imatex guarantees that these recipients will take adequate technical and organisational measures for the protection of the personal data.

Retention period

The personal data processed for customer management purposes will be retained for the following periods:

- Customer data: Up to 15 years after closing the dossier
- Supplier data: Up to 30 years after closing the dossier
- Employee data: 15 years after termination of employment, maximum of 50 years
- E-mail and communication data: 15 years after closing the dossier
- Financial data: In accordance with statutory prescription periods.

Right of access, correction, deletion, restriction, objection and transferability of the personal data

At all times, the customer retains the right of access to his personal data and to have it corrected if the data is incorrect or incomplete, to have it deleted, to have processing limited and to object to the processing of his personal data on the basis of article 6.1 (f).

Furthermore, the customer is entitled to receive a copy (in a structured, common, and mechanically readable format) of his personal data and to have that personal data forwarded to another company.

To exercise the aforementioned rights, the customer is asked to send an e-mail to the following e-mail address: info@imatex.be

Complaints

The customer is entitled to file a complaint with:

*Commissie voor de Bescherming van de Persoonlijke Levenssfeer (Commission for the protection of privacy) Drukpersstraat 35
1000 Brussel
commission@privacycommission.be*